

SOLICITATION EVALUATION CRITERIA

SOLICITATION NUMBER: 124273 03 CHARGEMASTER REVIEW SERVICES Opening Date: May 19, 2026, 2PM (CST)

Mandatory Requirements

The solicitation responses will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Responses not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. Corporate Overview;
2. Technical Response;
3. Completed Cost Sheet.
4. Completed Solicitation Sections II through IV; and
5. Contractual Agreement Form signed manually in ink or by DocuSign.

Evaluation Criteria

All responses to this solicitation, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Part 1 — Corporate Overview	25
Part 2 — Technical Response	65
Part 3 — Cost Sheet	10
Total Points without Vendor Demonstrations	100
Vendor Demonstrations, (if required)	20
Total Points with Vendor Demonstrations	120

Part 3 – Cost Sheet

Pricing points should be calculated as follows, accounting for pricing realism and reasonableness:

1. Establish lowest realistic cost submitted – lowest pricing submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:
Lowest Pricing Submitted ÷ Pricing Submitted x Maximum Possible Pricing Points = Pricing Points to Award (see samples below)

Formula	Sample	Sample	Sample
Lowest Pricing Submitted	\$100,000	\$100,000	\$100,000
÷ Pricing Submitted	\$100,000	\$200,000	\$150,000
x Maximum Possible Pricing Points	20	20	20
= Points To Award	20.00	10.00	13.33